

Solano Community College  
Academic Senate  
CURRICULUM COMMITTEE  
***Adopted Minutes***  
Tuesday, April 16, 2013  
1:45 p.m., Room 503

**1. ROLL CALL**

Joe called the meeting to order at 1:51 pm.

Robin Arie-Donch, Curtiss Brown, Joe Conrad (Chair), Lynn Denham-Martin, Erin Duane, Erin Farmer, Marianne Flatland, Margherita Molnar, Erin Moore, Maire Morinec, Randy Robertson, Teri Yumae, Connie Adams,

Absent/Excused: Debra Berrett, Jeffrey Lamb, Toni Dickinson (Student Rep)

Visitors: Gale Anderson; Ginger Cain; Michael Wyly

**2. APPROVAL OF AGENDA**

All matters listed under the Consent Items are considered routine and will be enacted by the approval of the agenda unless removed from the Consent Items by a Committee member.

M: Maire Morinec

S: Robin Arie-Donch

Discussion: Joe noted that ENGL 058/059 are correct but are still in CurricUNET as 008/009 (see items 6a and 8a).

A: passed - unanimous

**3. CONSENT ITEMS**

**4. APPROVAL OF MINUTES** – March 26, 2013 (attachment)

M: Maire Morinec

S: Randy Robertson

Discussion: two typos corrected

A: passed as amended – unanimous

**5. ACTION ITEMS**

a. Repeatable Athletics Courses

M: Maire Morinec

S: Robin Arie-Donch

A: passed - unanimous

b. Art 11 Class Size Petition

M: Curtiss Brown

S: Robin Arie-Donch

Discussion: Maire raised the concern that decreasing class sizes could result in fewer sections offered and this class is transferable. It was unknown if the class runs at a lower attendance, but the Committee's only concern is to ensure a good case is made to match this course up with other courses that have a 35 max and, in this case, it was.

A: passed – one opposed

**6. NEW COURSES**

a. (CP13-52) ENGL 059 Creative Writing: The Literary Magazine II (Tabled 3-12-2013)

1) Action on the prerequisite

M: Marianne Flatland

S: Randy Robertson

Discussion: ENGL 008 will be removed as a prerequisite.

A: passed - unanimous

2) Action on the course

M: Marianne Flatland

S: Erin Duane

Discussion: Michael Wyle explained this new course addresses the repeatability issue and highlights new content that was studied in the second semester of ENGL 058, as well as different course objectives. Other creative writing courses are capped at 25 as well.  
A: passed – unanimous

## 7. **COURSE MODIFICATIONS**

### a. (CP13–102) COSM 101 Cosmetology II

Prerequisites, Description, Assignments, Textbooks

Maire reported the unit value and number of hours for this course were corrected after the Curriculum Analyst found the inaccuracy. She added that the Board of Cosmetology governs cosmetology courses.

#### 1) Action on the prerequisite

M: group 7a-1 – 7d-2 – Maire Morinec

S: Robin Arie-Donch

A: passed - unanimous

#### 2) Action on the course

M: group 7a-2 – 7d-1 – Marianne Flatland

S: Randy Robertson

A: passed – unanimous

### b. (CP13–103) COSM 102 Cosmetology III

Prerequisites, Description, Assessments, Textbooks

#### 1) Action on the prerequisite

A: passed (see 7a-1)

#### 2) Action on the course

A: passed (see 7a-2)

### c. (CP13–104) COSM 103A Cosmetology IV

Prerequisites, Hours, Description, Assessments, Textbooks

#### 1) Action on the prerequisite

A: passed (see 7a-1)

#### 2) Action on the course

A: passed (see 7a-2)

### d. (CP13–105) COSM 175 Cosmetology Education Practicum

Prerequisites, Hours, Description, Assessments, Assignments, Textbooks

#### 1) Action on the prerequisite

A: passed (see 7a-1)

#### 2) Action on the course

A: passed (see 7a-2)

### e. (CP13–106) EMT 128 Emergency Medical Responder

Name change, Description, Objectives, Assessments, Content, Textbooks

#### 1) Action on the course

M: Marianne Flatland

S: Lynn Denham-Martin

Discussion: This course: was offered at one time as FIRE 128; was dropped by the Fire Marshall and is no longer certified; was replaced by American Red Cross standards; still meets fire department standards for first responders; the state will eventually come out with standards and certification at which time this course will need to be modified again.

Although technically done by resolution, “repeatability” will be removed from this course.

A: passed - unanimous

f. (CP13-107) EMT 212 Emergency Medical Technician (Basic)

Prerequisites, Description, Content

1) Action on the prerequisite

M: Marianne Flatland

S: Robin Arie-Donch

Maire noted that with changes that were made, students are doing better by coming in with Fire 128 as a prerequisite. The biggest issue had been students coming in without anything; anyone with a CPR card could sign up; the manipulative skills and knowledge from EMT 128 have been most beneficial.

A: passed - unanimous

2) Action on the course

M: Maire Morinec

S: Curtiss Brown

Discussion: Marianne queried why this course is at the 200 level. Many veteran medics, military fire, and other vets take this class in order to do the same work in the civilian world. Marianne suggested, for pedagogical reasons, looking at other colleges. EMT is not currently required for fire tech, due to a backlog and students weren't being very successful in EMT, which had no prerequisite. The lack of success affected students' ability to get in the academy. To become a paramedic, students need fire academy, first responder and EMT courses. The course was scheduled to the minimum number of hours required by the state. The hours and unit value were to be increased by the state, but they were changed here before legislation was put through. Joe stated that, at the practical level, the number can be changed to 112 as part of the course modification; it is up to the Committee and is not transferable either way. Outside of the Committee, the EMT faculty will have to advertise the modification and new number before it takes effect next spring. Erin Moore can make the effective date changes; it only has four sections and will have to be changed through separate proposals for the state. With proper advertising, it could be changed in time for fall and a notation could be added at the course level as long as the course has proper state approval before Fall term. Members agreed it is important to meet the needs of veteran students. Maire recommended changing the number from 212 to 112.

M: approve with course number changed to 112 – Robin Arie-Donch

S: Teri Yumae

A: passed – unanimous

g. (CP13-108) KINE 020A Foundations of Physical Education

Name change, Description, Objectives, Assessments, Assignments, Content, Textbooks

1) Action on the course

M: Lynn Denham-Martin

S: Teri Yumae

Discussion: Curtiss reported that KINE 020A is the same course that was already approved, but it had to have a name change for the state. Maire requested taking out "appreciate" and change "physical education" to "kinesiology" under CII, CIV, and CV. Erin Moore will search for and correct any other changes of the term "physical education".

A: passed as amended - unanimous

h. (CP13-109) KINE 020S Advanced First Aid and Emergency Care

Units, Objectives, Assessments, Assignments, Content, Textbooks

1) Action on the course

M: Robin Arie-Donch

S: Marianne Flatland

Discussion: Curtiss reported the state mandated (per C-ID) this course to be three units; it was increased from two; lab was removed to change it to strictly lecture; CPR will still be practiced. Maire reported that students can get waivers for EMT 128 and use this class to meet the prerequisites for Fire Academy and EMT. Spelling corrections were made under the catalogue description; "The following content will be related to . . ." replaced "as related to . . ." under Course Content Outline; "an additional fee may be required to receive an official American Red Cross CPR card" was added under Other Catalog information.

Maire pointed out that the American Heart Association CPR card is required here, not the American Red Cross CPR card. Instructors can issue the former if they are qualified to do so. "An American Heart Association card is required for students pursuing EMT certification" was also added. The box that included the phrase ". . . established by instructor" under Typical Classroom Assessment Techniques was unchecked; usually the Red Cross has standards; "written and practical certification tests" in the box below is sufficient.

A: passed as amended - unanimous

## **8. CURRICULUM REVIEW – COURSE MODIFICATIONS**

- a. (CP13-74) ENGL 058 Creative Writing: The Literary Magazine I (Tabled from 3-12-2013)  
Number, Remove Repeatability, Description, Objectives, Assessment, Assignments, Content, Textbooks

- 1) Action on the prerequisite (added during meeting)

M: Maire Morinec

S: Robin Arie-Donch

Discussion: Prerequisite should be ENGL 001 with a minimum grade of C.

A: passed as amended - unanimous

- 2) Action on course

M: Erin Farmer

S: Erin Duane

Discussion: It is ENGL 008 on CurricUNET, but will remain as ENGL 058, and is not UC transferable. Repeatability was addressed by new course ENGL 059, agenda item 6a. The course was made more precise to differentiate the two different courses.

A: passed - unanimous

## **9. NEW/REVISED CREDIT PROGRAMS OR CERTIFICATE PROGRAMS**

### **10. MAJOR DELETIONS**

#### **11. REPORT FROM THE CHAIR**

Two more meetings are scheduled this semester; anything not on the next agenda won't be considered until next semester. Numerous courses have to be changed before fall.

Members need to ensure Committee reps are ready for fall.

Due to the latest reorg, a Committee reorg will need to be discussed and implemented early in the fall.

#### **12. REPORT FROM THE EXECUTIVE VICE PRESIDENT OF ACADEMIC & STUDENT AFFAIRS**

No report

#### **13. REPORT FROM THE ARTICULATION OFFICER**

No report.

#### **14. OTHER**

#### **15. OPEN DISCUSSION**

- a. KINE Course Families

To prepare for a vote to satisfy repeatability issues, a list is needed to identify course families for from what was formerly PE and from Visual and Performing Arts. Somehow Banner needs to know what the

families are and Erin Moore will complete training for that. A family can include any number of classes, but only four classes within a family can be taken by a student. Of importance to Title 5 is that families are grouped with classes that have similar content and objectives. These are local decisions; the Committee has to do something now to satisfy Title 5; changes can be made as needed. Part of the family concept is to show progression of courses, such as different levels of piano, and to identify for bookkeeping so that students aren't taking more than four courses in a family.

b. COMM 050 Repeatability Request

This will be an action item next time. As an academic intercollegiate competition course, it can remain repeatable.

**16. ADJOURNMENT**

M: Robin Arie-Donch

S: Margherita Molnar

The meeting adjourned at 3:38 pm

CC Minutes 04.16.13/ca